

# MINUTES

## REGULAR MEETING

### BOARD OF DIRECTORS COMMUNITY ROOTS CHARTER SCHOOL

**June 20, 2013, 6:30 (PT)  
23421 KNOLLWOOD, P-31, ALISO VIEJO, CA 92656**

#### INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD OF DIRECTORS BY PARENTS AND CITIZENS

The Community Roots Charter School (“Charter School”) welcomes your participation at the Charter School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the Charter School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our Charter School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. Blue “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.”
3. “Oral Communications” is set-aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda in accordance with the guidelines in the Charter School’s Board Policy. Once such an item is properly agendaized and publicly noticed, the Board can respond, interact, and act upon the item.
7. In compliance with the Americans with Disabilities Act (ADA) and upon request, the Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director of Education’s office.

**A. CALL TO ORDER**

**B. ROLL CALL**

	Present	Absent
Bradley J. Shapiro	<u>  X  </u>	<u>      </u>
Louis E. Silverman		<u>  X  </u>
Adele Sender	<u>  X  </u>	<u>      </u>
Wes Phillips	<u>  X  </u>	<u>      </u>

**C. FLAG SALUTE**

**D. APPROVAL OF MINUTE**

*Brad Shapiro moves*

*Wes Phillips seconds*

*Motion approved*

**E. APPROVAL OF AGENDA**

*Wes Phillips moves*

*Adele Sender seconds*

*Motion approved*

**F. COMMUNICATIONS**

ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

**G. CLOSED SESSION – See items below**

- a. Vote to add Ron Glickman as a CRA Board Member

<p>Following discussion it is recommended the Board vote to add Ron Glickman to the CRA Board of Directors.</p>
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<p><i>Motion by: Adele Sender    Seconded by: Brad Shapiro    Vote: Approved</i></p>
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- b. Nominate/Appointment of Adele Sender as Secretary of CRA Board of Directors

<p>Following discussion it is recommended the Board vote to nominate/appoint Adele Sender in the position of Secretary to the CRA Board of Directors.</p>
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<p><i>Motion by: Brad Shapiro                      Seconded by: Wes Phillips                      Vote: Approved</i></p>
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**AGENDA**

## H. OPEN SESSION

a. April Financials – Chris Wright

**See attachment for details**

b. 2013-2014 Proposed Budget Review – Chris Wright

Following discussion it is recommended the Board approve *The 2013-2014 Proposed Budget*.

**Motion by: Wes Phillips      Seconded by: Adele Sender      Vote: Approved**

c. Education Protection Account (EPA) Resolution – Jeremy

Following discussion it is recommended the Board approve *The EPA Resolution*.

**Motion by: Brad Shapiro      Seconded by: Wes Phillips      Vote: Approved**

d. 2013-2014 Facility Lease Review- Review of *CUSD's lease proposal for 2013/2014* - Jeremy

Following discussion it is recommended the Board approve *The 2013-2014 Lease-Review of CUSD's lease proposal*.

**Motion by: Brad Shapiro      Seconded by: Adele Sender      Vote: Approved**

e. ExEd Contract Approval

Following discussion it is recommended the Board approve *The 2013-2014 contract with ExEd*.

**Motion by: Adele Sender      Seconded by: Wes Phillips      Vote: Approved**

f. CRA Conflict of Interest Policy

Following discussion it is recommended the Board approve as final *The CRA Conflict of Interest Policy*.

AGENDA

**Motion by: Adele Sender**

**Seconded by: Wes Phillips      Vote: Approved**

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2013-2014 Proposed Budget, #31, ALISO VIEJO, 92656

- g. Cost Sharing Agreement between Community Roots Academy and the Community Roots Foundation. – Brad

Following discussion it is recommended the Board approve *The Cost Sharing Agreement*.

*Motion by: Wes Phillips    Seconded by: Adele Sender    Vote: Approved*

- h. Security Committee Report – Adele  
**See attached report for details.**

**I.     ADJOURNMENT**

*Brad Shapiro moves*  
*Adele seconds*  
*Motion approved*