

**REGULAR MEETING  
MINUTES  
BOARD OF DIRECTORS  
COMMUNITY ROOTS CHARTER SCHOOL**

**JANUARY 26,2015, 6:00 (PT)  
23421 Knollwood, P-32, Aliso Viejo, CA 92656**

**INSTRUCTIONS FOR PRESENTATIONS TO  
THE BOARD OF DIRECTORS BY PARENTS AND CITIZENS**

The Community Roots Charter School ("Charter School") welcomes your participation at the Charter School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the Charter School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our Charter School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. Blue "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications."
3. "Oral Communications" is set-aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda in accordance with the guidelines in the Charter School's Board Policy. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.

7. In compliance with the Americans with Disabilities Act (ADA) and upon request, the Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director of Education's office.

**CALL TO ORDER**

**ROLL CALL**

	PRESENT	ABSENT
Adele Sender	<b>x</b>	
Louis E. Silverman		<b>x</b>
Bradley J. Shapiro	<b>x</b>	
Wes Phillips	<b>x</b>	
Ron Glickman	<b>x</b>	

**FLAG SALUTE**

**APPROVAL OF MINUTE**

Discussion	
Motion	To approve minutes of regular meeting of 12/01/2014
Motion by	Brad Shapiro
Second by	Ron Glickman
Vote	<b>Approved</b>

**APPROVAL OF AGENDA**

Discussion	
Motion	To approve agenda of regular meeting of 01/26/2015
Motion by	Ron Glickman
Second by	Wes Phillips
Vote	<b>Approved</b>

**COMMUNICATIONS**

**ORAL COMMUNICATIONS:** Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

**OPEN SESSION**

November Financials – Larry Tamayo/Matt Eisenberg

SEE ATTACHMENTS

Discussion	
Action required	None

Fiscal Policy Revisions Approval

Discussion	
Motion	The Administrator and a designated account signer will co-sign checks in excess of \$10,000. for all non-recurring items. All checks less \$10,000 require only the signature of one account signer.
Motion by	Ron Glickman
Second by	Brad Shapiro
Vote	<b>Approved</b>

Fiscal Policy Revision Approval

Discussion	
Motion	The Executive Director shall review at time of payment the other Directors credit card statement along with all supporting documentation and sign to document approval. If statement is over \$5,000 it will be reviewed by Board Chair.
Motion by	Ron Glickman
Second by	We Phillips
Vote	<b>Approved</b>

CRA Partnership Presentation-Jeremy Cavallaro

Discussion	
Action required	None

CRF Update – Eve Fein

Discussion	
Action required	None

Facility Update – Eve Fein

Discussion	
Action required	None

Executive Directors' Goal Setting and Contract Negotiation Process-Eve Fein and Jeremy Cavallaro

Discussion	
Action required	None

None

Election of Board Secretary-Adele Sender

	Election of Wes Phillips as Board Secretary
Motion by	Ron Glickman
Second by	Brad Shapiro

**Approved**

**CLOSED SESSION**

Discussion and election of new board member

**ADJOURNMENT**

Motion by Brad Shapiro  
 Second by Ron Glickman  
**Approved**