

**MINUTES
REGULAR MEETING**

**BOARD OF DIRECTORS
COMMUNITY ROOTS CHARTER SCHOOL**

**September 16, 2013, 6:00 (PT)
23421 KNOLLWOOD, P-33, ALISO VIEJO, CA 92656**

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD OF DIRECTORS BY PARENTS AND CITIZENS**

The Community Roots Charter School ("Charter School") welcomes your participation at the Charter School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the Charter School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our Charter School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. Blue "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications."
3. "Oral Communications" is set-aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda in accordance with the guidelines in the Charter School's Board Policy. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
7. In compliance with the Americans with Disabilities Act (ADA) and upon request, the Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director of Education's office.

A. CALL TO ORDER

B. ROLL CALL

	Present	Absent
Bradley J. Shapiro	<u> X </u>	_____
Louis E. Silverman	<u> X </u>	_____
Ron Glickman	<u> X </u>	_____
Adele Sender	<u> X </u>	_____
Ben Boyce	_____	<u> X </u>
Wes Phillips	<u> X </u>	_____

C. FLAG SALUTE

D. APPROVAL OF MINUTE

Adele Sender moves

Wes Phillips seconds

Motion Approved

E. APPROVAL OF AGENDA

(Subject to change of room)

Brad Shapiro moves

Adele Sender seconds

Motion Approved

F. COMMUNICATIONS

ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

G. CLOSED SESSION – No closed session items

H. OPEN SESSION

a. State of CRA - Financial Overview – Chris Wright
Overview of July Financial Dashboard and Analysis
SEE ATTACHMENTS

b. CRA Opening Day and Admin Certification – Jeremy Cavallaro
Opening Day went well. Very organized. Held a Parent Program that was well attended.
Jeremy shared that his Admin Certification will cost 10k over two years. He reported that Admins he surveyed all had this fee paid by school. Jeremy paid a small amount out of pocket. Board will make a motion at

next meeting to reimburse Jeremy his out of pocket expense.

- c. Enrollment Update – Paula Bosza
Jeremy reported 393 students

- d. Foundation & Licensing Update – Eve Fein

Eve shared that the before and after care programs are being operated out of the CR Foundation and are fully licensed

- e. Community Seedlings Presentation – Eve Fein & Carrie Fetter

SEE ATTACHMENTS

- f. Co-Director Job Descriptions & Collaboration – Jeremy Cavallaro & Eve Fein
Jeremy and Eve reported that they met with a consultant through the summer. They shared materials they generated with consultant's guidance

- g. **ADJORNMENT**