

**MINUTES
REGULAR MEETING**

**BOARD OF DIRECTORS
COMMUNITY ROOTS CHARTER SCHOOL**

**DECEMBER 16, 6:00 (PT)
23421 Knollwood, P-32, Aliso Viejo, CA 92656**

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD OF DIRECTORS BY PARENTS AND CITIZENS**

The Community Roots Charter School ("Charter School") welcomes your participation at the Charter School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the Charter School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our Charter School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. Blue "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications."
3. "Oral Communications" is set-aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda in accordance with the guidelines in the Charter School's Board Policy. Once such an item is properly agendaized and publicly noticed, the Board can respond, interact, and act upon the item.

7. In compliance with the Americans with Disabilities Act (ADA) and upon request, the Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director of Education's office.

CALL TO ORDER

ROLL CALL

	PRESENT	ABSENT
Bradley J. Shapiro	x	
Louis E. Silverman	x	
Adele Sender	x	
Wes Phillips	x	
Ron Glickman	x	
Ben Boyce		x

FLAG SALUTE

APPROVAL OF MINUTES

Discussion	Lou Silverman abstains from voting.
Motion	To approve minutes of regular meeting of 11/18/2013
Motion by	Wes Phillips
Second by	Brad Shapiro
Vote	Approved

APPROVAL OF AGENDA

Discussion	
Motion	To approve agenda of regular meeting of 12/16/2013
Motion by	Adele Sender
Second by	Lou Silverman
Vote	Approved

COMMUNICATIONS

ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

CLOSED SESSION

No closed session items

OPEN SESSION

October Financials – Chris Wright:

SEE ATTACHMENTS

Discussion	
Action required	None

Budget Revisions Approval– Chris Wright

Discussion	
Motion	To approve budget revisions
Motion by	Lou Silverman
Second by	Wes Phillips
Vote	Approved

1st Interim Report Approval – Chris Wright

Discussion	
Motion	To approve 1st Interim Report
Motion by	Brad Shapiro
Second by	Adele Sender
Vote	Approved

Fundraising Update and February CRA Event – Brad Shapiro and Eve Fein

Discussion	
Action required	None

Communications Update – Eve Fein

Discussion	Shared website evolution, newsletters, and Directors Coffees
Action required	None

Facility Update – Jeremy Cavallaro and Eve Fein

Discussion	CUSD will lease CRA 3 additional classrooms. No space for Foundations preschool.
Action required	None

Board Retreat – Brad Shapiro

Discussion	Additional agenda items shared and date change to
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	January 9, 2014
Action required	None

ADJOURNMENT

Motion	To adjourn
Motion by	Lou Silverman
Second by	Brad Shapiro