

**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
COMMUNITY ROOTS CHARTER SCHOOL**

**January 23 2023 4:15 PM (PT) in D1- Library
29292 CROWN VALLEY PKWY. LAGUNA NIGUEL, CA 92677**

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD OF DIRECTORS BY PARENTS AND CITIZENS**

The Community Roots Charter School (“Charter School”) welcomes your participation at the Charter School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the Charter School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our Charter School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

Agendas are available to all audience members at the door to the meeting.

Blue “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.”

“Oral Communications” is set-aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.

When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.

Citizens may request that a topic related to school business be placed on a future agenda in accordance with the guidelines in the Charter School’s Board Policy. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director of Education’s office.

A. CALL TO ORDER

B. ROLL CALL

| NAME | PRESENT | ABSENT |
|--------------------|----------------|---------------|
| Lynn Bogart | | |
| Ty Torres | | |
| Colleen Nettekoven | | |
| Dan Pitman | | |
| Erica Roess | | |
| Hannah Geddy | | |

C. FLAG SALUTE

D. ADOPTION OF THE AGENDA

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| Motion by | |
| Second by | |
| Vote | |

E. PUBLIC COMMENT

F. CONSENT AGENDA

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. The Board President and the staff recommend approval of all Consent Calendar items.

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| Approval of Minutes | ● To approve minutes from the regular meeting of December 5, 2022. |
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| Motion by | |
| Second by | |
| Vote | |

G. OPEN SESSION-

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| <p>Review December Financials Larry Tamayo</p> | <p>Review of monthly financials. The financials include but are not limited to, enrollment/attendance information, current Balance Sheet, YTD Income Statement, Check Register, updates on charter funding, Annual Budget, and Annual Forecast taking into account actuals and updated funding assumptions.</p> |
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| <p>Safety Plan #2023-07</p> | <p>CRA’s safety plan provides a fully integrated and coordinated multiple level response to emergencies.</p> |
| <p>Motion by</p> | |
| <p>Second by</p> | |
| <p>Vote</p> | |

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| <p>Administration of Medication Policy #2023-05</p> | <p>The Community Roots Academy (“CRA” or the “Charter School”) staff is responsible for overseeing the administration of medication to students attending CRA during the regular school day. It is imperative that practices followed in the administration of medication be carefully delineated to ensure the safety of our students and the legal protection of our employees.</p> |
| <p>Motion by</p> | |
| <p>Second by</p> | |
| <p>Vote</p> | |

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| <p>Education for Foster Children and Youth Policy #2023-01</p> | <p>The Governing Board of Community Roots Academy (“CRA” or the “Charter School”) recognizes that Foster and Mobile Youth may face significant barriers to achieving academic success due to their family circumstances, disruption to their educational program, and their emotional, social, and other health needs. To enable such students to achieve state and charter school academic standards, the Charter School shall provide them with full access to the Charter School’s educational program and implement strategies identified as required by law and necessary for the improvement of the academic achievement of foster youth in the Charter School’s local control and accountability plan (“LCAP”).</p> |
| <p>Motion by</p> | |
| <p>Second by</p> | |
| <p>Vote</p> | |

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| Attendance Policy and Procedures #2023-06 | Regular attendance is vital to a student’s success in school. The student who is frequently absent misses social interaction and direct instruction from his/her teachers even though written work can be made up. Any day or hour absent is a missed learning opportunity. |
| Motion by | |
| Second by | |
| Vote | |

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| Universal Meals Program Policy #2023-03 | Community Roots Academy (“CRA” or the “Charter School”) Governing Board (the “Board”) recognizes that adequate nutrition is essential to the development, health, and learning of all students. The Food Service Director or designee shall facilitate and encourage the participation of students from low-income families in the Charter School’s food service program. |
| Motion by | |
| Second by | |
| Vote | |

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| Uniform Complaint Policy #2023-02 | Community Roots Academy, operated by Community Roots Charter School (the “SCHOOL” or “Charter School”), complies with applicable federal and state laws and regulations. This complaint procedure is adopted to provide a uniform system of complaint processing (“UCP”). |
| Motion by | |
| Second by | |
| Vote | |

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| Credentialing Assignment #2023-04 | Pursuant to Cal. Ed. Code §44258.3, the governing board of any charter school operated by the Company may assign the holder of a teaching credential, other than an emergency permit, to teach any subjects in departmentalized classes in kindergarten or any of grades 1 to 12, inclusive, provided that the governing board verifies, prior to making the assignment, that the teacher has adequate knowledge of each subject to be taught and the teacher consents to that assignment. |
| Motion by | |
| Second by | |
| Vote | |

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| Directors Report | <ul style="list-style-type: none"> ● Eve Fein- Executive Director of Operations <ul style="list-style-type: none"> ○ SARC - information only item ● Jeremy Cavallaro- Executive Director of Education |
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H. CLOSED SESSION- legal matters

I. ADJOURNMENT

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| Motion by | |
| Second by | |
| Vote | |