



Frequently Asked Questions

How do I enroll with CCC?

Enrollment is done online at: <https://www.learningcommunities.org/enrollment/>.

Do I complete the Licensing Paperwork?

A new set will need to be completed if your child(ren) did not update their paperwork in the past year. If your child(ren) have never attended CCC, or they attended a previous year prior to 2023, you should complete a new set every year. *Licensing forms lapse every year to the date printed when you signed.

How soon can my child start CCC once I have submitted their enrollment?

Please allow a minimum of 2 business days for the CCC program to process your child's enrollment packet. The CCC program will send you a confirmation of your enrollment upon completion of processing.

Can I complete one packet for multiple children?

Due to licensing requirements, the CCC program must receive one packet per child. Many of the forms must be unique for each child.

What forms of payment are accepted by CCC?

You may pay with check (payable to Community Roots Foundation), cash, credit, debit, or debit-ACH. Payment can also be done on the parent portal, auto-pay is an additional option.

Does CCC offer financial assistance?

The CCC program partners with Children's Home Society of CA (CHS) to help offer financial assistance to our families. CHS has their own application process to determine if families qualify to receive financial assistance. Once a family has applied with CHS and qualifies for child care assistance, CHS will notify CCC of their eligibility and how much financial assistance each family qualifies for. You may apply for financial assistance with CHS directly at www.chs-ca.org

Does CCC offer a prorated, or "hourly" rate if my child will only need an hour of care after school and will not stay until closing at 5:30pm?

CCC does not prorate or offer a reduced rate if children do not stay until closing time. The CCC program must staff according to the total enrolled children daily despite how long each child remains in the program.

How do I notify CCC if my child will not attend:

Email the CCC Program Director, call the CCC office or send the Program Director a chat via Parent Square.

Do you offer care on early dismissal days such as during parent teacher conferences?

Yes! The CCC program offers care from school dismissal time everyday that CRA is open regardless of dismissal times. If your child is already scheduled to attend after care on the day of an early-dismissal /

minimum day, you do not need to do anything additionally to add them to our roster and there is no additional cost.

Is CCC open on days that CRA is closed such as during Fall, Winter, Mid-Winter, and Spring Breaks?

Yes! The CCC program offers additional care days on most days that CRA is closed! The additional care days are full-day camps from 8:00am - 5:00pm. Additional registration and fees apply. You can find the calendar of offered additional care days at learningcommunities.org.

For the monthly enrollment options, are shorter months with less weeks or holidays prorated?

The CCC program does not prorate for shorter months or months with fewer weeks of operation. The monthly option rates are based on the overall days of operation in the school year (175 days) divided into 10 equal monthly payments over the course of the year. Therefore, your monthly rate will remain the same each month. (*Note first billing cycle begins September 1st/ June will be billed on the 1st and the last day of CCC will be the last day of school)

How can I make enrollment changes?

Change in enrollment option requires 2 weeks advance written notice and will not go into effect until the 1st day of the upcoming month. **A \$20 administrative fee will be assessed to my account if changes are not made within the 2 week notice.** Changes to enrollment will not be allowed after the first of the month.

How can I terminate enrollment?

Once a child is enrolled in the program, fees will continue to be charged until the program ends on the last day of school in June. Should you decide to terminate the program before the last day of school, two-week written notice is required.