

**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
COMMUNITY ROOTS CHARTER SCHOOL**

**May 20, 2024 4:00 PM (PT) in D1- Library
29292 CROWN VALLEY PKWY. LAGUNA NIGUEL, CA 92677**

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD OF DIRECTORS BY PARENTS AND CITIZENS**

The Community Roots Charter School (“Charter School”) welcomes your participation at the Charter School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the Charter School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our Charter School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. Blue “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.”
3. “Oral Communications” is set-aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda in accordance with the guidelines in the Charter School’s Board Policy. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
7. In compliance with the Americans with Disabilities Act (ADA) and upon request, the Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director of Education’s office.

A. CALL TO ORDER

B. ROLL CALL

NAME	PRESENT	ABSENT
Erica Roess		
Lynn Bogart		
Hannah Geddy		
Ty Torres		
Sandra Fleming		

C. FLAG SALUTE

D. ADOPTION OF THE AGENDA

Motion by	
Second by	
Vote	

E. PUBLIC COMMENT

F. CONSENT AGENDA

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. The Board President and the staff recommend approval of all Consent Calendar items.

Approval of Minutes	To approve minutes from the regular meeting February 2, 2024..
Motion by	
Second by	
Vote	

G. OPEN SESSION

<p>Financial Review Larry Tamayo</p>	<p>Review March Financials - The financials include but are not limited to, enrollment/attendance information, current Balance Sheet, YTD Income Statement, Check Register, updates on charter funding, Annual Budget, and Annual Forecast taking into account actuals and updated funding assumptions.</p>
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<p>Review of Preliminary Budget for 24/25 Larry Tamayo</p>	<p>This is a preliminary review of the budget for the 24/25 school year.</p> <p>The charter school budget will be adopted by the Governing Board prior to the start of each fiscal year and no later than July 1.</p>
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<p>Second Interim Report Larry Tamayo</p>	<p>Charter schools are required to file two reports during a fiscal year (interim reports) on the status of the charter school's financial health.</p>
<p>Motion by</p>	
<p>Second by</p>	
<p>Vote</p>	

<p>23/24 – 990 and 199 Tax Returns Larry Tamayo</p>	<p>To approve the 990 and 199 Tax Returns.</p>
<p>Motion by</p>	
<p>Second by</p>	
<p>Vote</p>	

2024-2025 Instructional Calendar	Approval of the school instructional calendar.
Motion by	
Second by	
Vote	

2024-2025 Instructional Minutes	
Motion by	
Second by	
Vote	

Approval of Arts, Music, and Instructional Materials Grant Plan Jeremy Cavallaro	To approve the Arts, Music, and Instructional Materials Grant Plan.
Motion by	
Second by	
Vote	

Approval of Early Admission to Kindergarten # 2024-04 Jeremy Cavallaro	To Authorize Local Control Option EC Section 48000(b) For Early Admission to Kindergarten.
Motion by	
Second by	
Vote	

CUSD Amendment to Charter Facilities Agreement Eve Fein	CUSD amendment to the Charter Facilities Agreement.
Motion by	
Second by	
Vote	

Outdoor Learning Space Proposal Eve Fein	The project will create an outdoor learning space for CRA students.
Motion by	
Second by	
Vote	

Executive Director's Report Jeremy Cavallaro	
Executive Director's Report Eve Fein	

H. CLOSED SESSION

I. ADJOURNMENT

Motion by	
Second by	
Vote	